

## CIO Weekly Dashboard Report

## Enterprise Projects

11/8/2002 11:27:53 AM

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
1	All Hands Meeting	Moore, Lois	Green	11/12/2002	All Hands Meeting	An email was sent to the staff on 10/10 that gave the date (11/12) and location (CNN center). Feedback is now needed from the directors on what they will be presenting at the meeting. Boxes were added to the 9th and 10th floor hallways asking employees to submit questions. Questions have been reviewed. Directors will be asked to review/comment on AHM materials.	11/4/2002
2	Continuity of Operations Audit - OIG	Haldane, Mary	Green		Complete Audit	Kick off meeting is scheduled for July 18th. The department has a lead on this audit. ED has scheduled a meeting for November 15, 2002.	11/12/2002
3	Control Phase for IT Investment Management Process	Allison, Steve	Green	11/15/02	FSA business cases updated to reflect current status.	The Strategic Planning team is determining FSA's critical actions and funding priorities. Once this has been accomplished, the select phase will be revisited and business cases updated, or created if necessary. FSA/CIO is working closely with ED/CIO to keep them informed of FSA's evolving processes and priorities. Existing business cases (Exhibit 300s) that were submitted in September are currently being updated to address OMB's comments. Both ED/CIO and OMB have been alerted to FSA's comprehensive review of funding priorities.	11/12/2002
4	Database Quality Certification	Hill, Denise	Green	9/30/02	50% of Databases in the certification process	FFSA has met the requirement by placing DLOS, DLCS, DMCS, and NSLDS in the process. IT Management provided the logical and physical models, collected under the prior Consistent Data efforts, to ED/CIO. The "next steps" plan is being developed. 9/19: Hill & Feely met with Lair, Fletcher & Graham...crafted a plan to use relevant information from present contractors' surveillance, and to create large extracts from production DB's for testing by Lair's software when such was needed. 10/28: Database Accreditation and Certification completed individual briefings with the system DBA's and received general agreement from group. 5C clearance paperwork submitted 10/2. Paperwork for access to the systems is pending. Working to get project plan and outstanding items from ED/CIO.	11/12/2002
5	EA Vision briefing to key Department personnel	Hill, Denise Feely, Harry	Green	11/15/02	1. Communication on EA Vision to key departmental personnel 2. Enhanced awareness of the EA project 3. Buy-in for the next steps	IMWG Briefings are being scheduled	11/12/2002
6	eLoans Initiative	Coleman, Charlie Pemberton, Tina	Green		Presented recommended approach for scoping eLoans initiative to partner agency senior leadership and OMB (including OMB 300 Business Case) on September 30, 2002.	ED's CIO submitted the OMB 300 eLoans Joint Business Case to OMB on October 31, 2002. The PMC E-Gov Subcommittee meeting is scheduled for November 7, with eLoans as an agenda item. The partner agency Deputy Secretaries will discuss the funding strategy/resource needs required to move eLoans forward in FY03 and FY04.	11/12/2002

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7	Enterprise ITR Initiative: Creating customer solutions	Kuriatnikova, Carole	Green	12/15/2002	Customer solution program	Presented a Customer Planning status update at the CIO Strategic Meeting. The CIO Leadership group recommended a status update be given to the FSA senior leaders through an interactive presentation. This should include an endorsement by Deb Wiley and a show of support from the three business units targeted in the implementation plan to be completed by 12/15/02. Initial customer planning meeting was held with Human Resources (Calvin Thomas) on 9/27. Thomas asked that his ITR (Kuriatnikova) check back with him in 3-4 weeks after FSA had set priorities for FY03 and allocated funding. (no change)	11/12/2002
8	Executive Conference Room	Roland, Marguerite Feely, Harry	Green	11/30/2002	Completed conference room	Received a proposal from Criticom. AV Washington delivered requirements document. Met with Steve Finch on April 10th. A conference with AV Washington occurred on Monday, 4/24. AV Washington sent an updated requirements. A meeting with Finch was held on 5/17. AV Washington brought in a Drapery Company. We received a proposal on June 28th. Met with Candy on July 3rd to review capability of room. Receive updated proposal on July 15th. Wrote SOO. 7/25 Harry will talk with Rosco to define approach for contractor. August 12, 2002: Acquisitions Department sent an SOO and RFP to three bidders asking for bids within seven days. Decision and award to be made immediately after. Proposals have been evaluated and documented. FSA has completed their portion of the funding request. 9/12 Final approval is needed from Glen Perry. 9/28 AV Washington was awarded contract. 10/11 AV Washington was asked to put the work on hold until a final decision is recieved from COO. 10/18 Feely will discuss the implications with Shaw to determine the next steps.	10/21/2002
9	GAO - Homeland Security Information Technology Funding	Feely, Harry	Green			7/15 An entrance conference was held on 7/18. August 12, 2002: 10/11 No additional activity	10/21/2002
10	GAO Entrance Conference on Middleware	Reddy, Ganesh	Green	Ongoing	GAO to determine	GAO follow-up meeting was held on 8/13/02; "informal feedback" from GAO was that the meeting went very well and they were pleased by our answers. GAO requested a followup meeting to address few additional questions, mostly COD related. GAO is interested in IV&V comments of EAI work. 'Another GAO follow-up meeting was held on 11/4/02. EAI team provided all the information GAO requested. Exit meeting is tentatively scheduled for the week of November 18th, 2002.	11/12/2002
11	GISRA Reports to OMB	Boots, Andrew	Green	10/31/2002	Quarterly POA&M Report	FSA has reviewed and commented on Departmental quarterly report to OMB. Next report to be submitted by December 31, 2002. FSA providing requested cost information to OCIO, as requested by Deputy.	11/12/2002
12	GPAS Closeout	Seifert, Carol Coleman, Charlie Fillinich, Mike Reddy, Ganesh	Red	1/31/03	All final GPAS items are completed and closed out.	Progress reviews are complete for Business Services, E-CAD and Innovations	11/12/2002
13	OIG Audit - Phase Two - Clinger Cohen Capital Planning Investment	Allison, Steve	Green	12/31/02	Audit Report	This audit has been postponed by the IG's office due to competing priorities. ED/CIO has requested that the IG provide an updated timeline & schedule.	11/12/2002
14	Specialized training for IT Security personnel	Boots, Andrew	Green	12/31/2002	Completed training for all FSA personnel identified.	List of courses provided to all FSA "security" personnel on 8/20. Each must take two courses from list (on web, free). On track to complete by 12/31/02. First report received from OCIO. Staff reconciling and following up with FSA non-completers. (No Change)	11/12/2002

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15	Strategic Planning with One/Ed	Feely, Harry	Green	6/1/2003	Revised work plan from ED CIO	This item should be renamed to Strategic Planning with One/ED and assigned a new owner. The review of the alignment of business processes under the One/Ed project will influence the ED/CIO - FSA/CIO direction.	11/4/2002
16	Video Teleconferencing / Distance Learning	Wadsworth, Pam	Green	FY 03-04 (tba)	Distant learning for FSA	A joint conference identified the priorities, chain-of-command, service levels, etc. of the platform installed at the department. A synopsis is being formulated for delivery to the General Manager of the Schools Channel and the Director of FSA U. Awaiting comments on synopsis/presentation from ED OCIO before finalizing. (no change)	11/12/2002
17	VTC Conference Rooms	Shehata, Baha Feely, Harry	Green	10/31/2002	Completed conference rooms	GSA approved the Quality Work Group's Proposal and started the modifications for the VTC rooms in UCP. The FSA Admin. Sent a message out to notify all, that these rooms are off-limit between 9/17 – 9/30, 2002. FSA-CIO and ED-CIO are scheduling the equipment installation in these rooms. The schedule calls for completion of all VTC by the last week of October.	10/21/2002
18	XACTA implementation	Boots, Andrew Wilson, Keith	Green	12/31/02	C&A packages for all FSA systems	Implementation team (FSA/OCIO) meeting. Looking for way to host at VDC. System must be certified and accredited before it is used. Department/EDNET Tech Review Board scheduled for 11/14.	11/12/2002

**Key**





Green	On Schedule
Yellow	Minor schedule slippage / manageable issues
Red	Significant impact to project schedule

# CIO Weekly Dashboard Report




## Cross - Cutting Team Projects

11/8/2002 11:27:41 AM

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
1	Balanced Scorecard	Haldane, Mary	Green		CIO Balanced Scorecard	Draft Balanced Scorecard (BSC) presented to Steve Hawald on 8//02 Offiste held 9/10/02. BSC finalized 9/23/02. Datasheets, and accompanying data for Phase I items, due 10/15/02 have been received from all data owners except Mike Fillinich and Ganesh Reddy as of 11/7. Meetings with data owners are in progress to discuss the data provided to develop the text for the quarterly report. The report is scheduled for the end of November. BSC will be presented to staff at the All Hands Meeting 11/12/02, followed by discussion at Directors's staff meetings to obtain feedback. All feedback is due by 11/20.	11/12/2002
2	CFC for FSA	Thompson, Coretta Williams, Stephanie	Green	12/31/02	Reaching CIO goal for CFC	Employees are continuing to submit pledge cards. The Keyworker that submits the most contributions the week of 11/4 will receive a gift. Also, those that turn in a pledge card between 10/28/02 - 11/8/02, will receive a thank you gift from CFC. A meeting will be held 11/7/02 for the keyworkers to plan fundraisers for the CFC campaign. CFC contributions will be collected until December 1st.	11/12/2002
3	Enterprise Architecture with ED	Hill, Denise	Green	9/30/2003	Approved framework	The Enterprise Architecture Vision was presented to the Information Management Working Group on September 11th. 10/7/02 - the second draft of the vision is being given to IMWG and FSA Directors on Wednesday 10/9/02 (possibly) or on Wednesday 10/23/02 (certain) depending on BA&H productivity. We are scheduling individual reviews with IMWG members to be completed by end of Nov. prior to distribution.	11/12/2002
4	FSA and CIO Alignment and Strategic Plan	Hawald, Steve Feely, Harry	Green	10/30/2002	CIO Strategies and Action Plan	Continue FSA strategies planning sessions until FSA plans are final, then align CIO strategies, action plans and budgetwith FSA. 10/11 Meetings are on track as scheduled. Next meeting is 10/21/02 and thus far CIO has been ahead of the curb all the way.	10/23/2002
5	FSANet CIO Pages Update	Kuriatnikova, Carole Merchant, Denise	Green	Ongoing	CIO content on FSANet	Need Steve Hawald's decision on outdated content that is recommended for deletion. IT Management needs to determine content owner for the Technology Handbook (in its entirety, not just individual sections). The Tech Handbook consists of over 3000 pages. Met with Fillinich to discuss options for improving content deployment on the extranet. He will discuss with Steve Hawald while ITR and ROH work with ITA team to determine technical feasibility of simultaneous deployment. No movement on this, but for the past two weeks the extranet was not updated for several days due to Will Handley's inability to access the VDC. Evaluated Mod Partner deliverables and gave Steve Allison a list of the missing ones. Worked on a proposal to convert the Tech Handbook to HTML.	11/12/2002
6	GAO - PBO Audit	Feely, Harry	Green		Completed Audit	FSA and contractor personnel working on NIST, CIP, and Inventory worksheets for Team by July 22 for submission to ED July 29. Submitted July 29.	10/21/2002
7	Gartner's Audit/Scoreboard on CSC Virtual Data Center Contract	Jarmusik, Richard	Green	9/12/02	Gap Analysis of CSC scorecard and recommendation	The plan is ready for review with CIO Mark Snead, and Accenture Need to schedule time on the Monday PM meeting. No change in status. Working to get on Steve's calendar. Meeting is scheduled for Friday 10/11/02. Review completed , followup up Gartner to schedule a presentation Target the week of Nov 4.	10/21/2002

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
8	Hire Personnel	Burton, Joy		Pending	Fill Critical Vacancies	All requests must be approved by Terri Shaw. Outstanding certs have been cancelled.	11/12/2002
9	Lobby Monitor	Roland, Marguerite Wadsworth, Pam		11/15/2002	Lobby Monitor is running with improved processes	The low tech approach to the lobby monitor using Power Point is in operation. Activities this week included ongoing maintenance in timing of slides, the removal of outdated material, and adding new-approved slides. The award of the contract on 8/01 to ROH will establish an automated approach. 9/5 ROH plans to deliver the software by 9/9. Test plans have been created. We want to implement the software by 9/30/02. The line for Cable TV is now available. 9/13 The software was recieved. There are some installation concerns that ROH plans to solve on 9/16. 9/29 The implementation plan for the Lobby Monitor needs to be re-evaluated based on the MOnitor's instability for over a week. The problem seems to be resolved, however, no additional testing withl be performed until the monitor in production is stable. 10/18 The memory to support the monitor will be installed on Monday, 10/21. Testing of the software has begun. 10/24 Testing of the second version of the software has begun, the software seems adequate. 11/7 The memory for the monitor was installed by WAVECREST and ROH on 11/7. The ability to backup the drive is now available.	11/14/2002
10	Quick Place Tool	England, Sandy		11/12/2002	Enterprise Collaboration Tool Requirements	Schools Channel requested that we not conduct any work on collecting requirements or interviewing other stakeholders until after the EAC conferences are over. They don't want to rush the process and implement another stovepipe solution. They also want Terri Shaw to weigh in on our priorities for the year and make sure there is funding and support for moving forward. Will continue to collect research on products (e.g. Siebel Teams and E-Project). Met with Connie Baker and Richard Shapiro from Siebel and discussed preliminary business needs. They intend to help gather requirements from our various stakeholders to prepare a tailored presentation and demo. This action item is no longer valid. See sandy's comments below..	11/12/2002
11	Testing / Quality Assurance / CM briefing for COO	Reddy, Ganesh Rockis, Mike		10/31/2002		Final drafts were delivered to Steve Hawald afternoon of 09/26/02 for review and edit. Charlie Coleman recirculated the draft document to Harry Feely, FSA CIO Directors, Accenture, and CSC on 10/22/02. I will be reviewed by Steve this week. Second version of this presentation is under development by the Release Management Team. Tentatively scheduled for review with Steve On 11/13/02.	11/12/2002

#### Key

	On Schedule
	Minor schedule slippage / manageable issues
	Significant impact to project schedule

## CIO Weekly Dashboard Report

## Single Team Projects

11/8/2002 11:28:01 AM

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last updated
1	Clinger Cohen Audit / Survey of Enterprise Architecture	Hill, Denise	Green		Completed Clinger Cohen Audit	Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability.	11/12/2002
2	CSC/VDC Service Review	Fillinich, Mike	Green	10/31/2002	Corrective Action Plan	CSC presented the VDC Get Well Plan for corrective action status on schedule 9/19. Of the 310 tasks identified on 4/1/2002, 307 have been satisfactorily addressed. Two of the remaining 3 tasks will be completed 9/30 and the last task by 10/31. Since 4/1/2002, CSC has been able to stay on top of action items created by RCA's. There are 17 current tasks. 1 task is in late status awaiting completion by another vendor - Sprint.	10/21/2002
3	GAO Personally Identifiable Information Audit	Feely, Harry	Green		Completed Personally Identifiable Information Audit	Met with OIG concerning FAFSA - 2/19. GAO held working group meetings with FAFSA 4/4 and 4/5. 7/23 Draft Department to Congress was sent. Response was provided.	10/21/2002
4	OIG - 'Review of Accenture Contact	Feely, Harry Seifert, Carol	Green		Audit Report	The OIG conducted an Exit Conference to discuss the findings related to its review of the Accenture contract. The exit conference was held on Tuesday, September 17, 2002. The 3 main points that will be addressed in a forthcoming draft report deal with: performance measures in task orders, ensuring that an annual market analysis is performed on the Accenture contract, and reviewing the CDS SIS baseline costs. Waiting for GAO draft. 10/11 the DRAFT report was received. Carol Seifert and Janet worked together to provide a consolidated response.	10/21/2002
5	VDC/CIO Management Meetings	Wilson, Keith Fillinich, Mike Snead, Mark Jarmusik, Richard	Green	10/31/2002	Customer Input	Begun scheduling October VDC Budget meetings with GMs. Conducted final meeting with Jim Lynch on FMS upcoming changes and budget issues.	10/21/2002

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